



Berkley Public Library  
3155 Coolidge Hwy  
Berkley, MI 48072  
248-658-3440  
Fax: 248.658.3441  
[www.berklemich.org](http://www.berklemich.org)

## BERKLEY PUBLIC LIBRARY

### LIBRARY CARD POLICIES

---

A library Card may only be used by the person the card is issued to. One person cannot use another person's card.

Library cards are only issued to residents of the city of Berkley. Proof of residency (driver's license, voter registration card, utility bill) must be provided to obtain a card.

The library will honor reciprocal borrowing agreements with other members of The Library Network. Patrons from other TLN libraries must obtain cards from their home libraries.

This library is not a participant in the Michicard program.

Residents of communities that are not TLN reciprocal borrowing libraries may purchase nonresident cards for \$30. The card is valid for that individual at this library only for one year.

Residents of communities that are not TLN reciprocal borrowing libraries who work in the city of Berkley are eligible for a courtesy nonresident card valid for one year. They must provide proof of employment to obtain a free card.

There is a \$1 replacement charge for lost cards.

If a patron has forgotten his card, the library staff will look up his record as long as the patron can provide valid picture identification.

Children under 18 must be accompanied by a parent with valid Berkley identification in order to receive a library card. In order to obtain a card, a child must be able to write or print his name.

Children must bring their library cards in order to check out materials or use the Internet computers.

Adopted February 21, 2007